DEMAREST BOARD OF EDUCATION

AGENDA -COW AND REGULAR MEETING

November 15, 2016

6:30 P.M.

I. <u>OPENING</u>

- A. Meeting called to order.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

Personnel Matter

B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by:	Seconded:	Action (v):
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Action (v):

III.	REOPEN PUBLIC MEETING						
	A.	A. Move to reopen the Regular Meeting to the public.					
		Moved by:	Seconded:	Action (v):			
	B.	Roll Call: Alevrontas, Car	ntatore, Kirtane, Molina, Verna,	Woods, Holzberg			
IV.	<u>PLE</u>	PLEDGE OF ALLEGIANCE					
V.	<u>APP</u>	ROVAL OF MINUTES OF T	<u>HE MEETINGS</u>				
		COW and Regular Meetin Executive Session – Octo					
		Moved by:	Seconded:	Action (v):			
VI.	<u>COF</u>	RRESPONDENCE					
VII.	<u>BOA</u>	BOARD PRESIDENT'S REPORT					
VIII.	SUPERINTENDENT'S REPORT						
IX.	OTHER REPORTS/PRESENTATIONS						
	Dr. 7	Ferzini Hollar will discuss the	mental wellness initiative.				
Х.	<u>REV</u>	REVIEW OF AGENDA					
	A.	A. Board members review the items.					
	B.	B. Move to open the meeting to public discussion limited to agenda items.					
		Moved by:	Seconded:	Action (v):			
	C.	Public discussion.					
	D.	D. Move to close the meeting to public discussion.					

Seconded:

Moved by:

A. Instruction - Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2016/2017 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Robin Cody

Lewis Ritter

2. Move to approve guide movement for Andrew Lefer, from BA, Step 4 to BA+16, Step 4 for the 2016/2017 school year effective September 1, 2016, as recommended by the Chief School Administrator.

Moved by:

Seconded:

Action (RC): A

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3. Move to rescind the following stipend for the 2016/2017 school year, as recommended by the Chief School Administrator.

STIPEND POSITION

TEACHER V. DeMaio AMOUNT

Moved by:

Action (RC): A

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Seconded: W H

4. Move to amend the following stipend position for the 2016/2017 school year, as recommended by the Chief School Administrator:

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STIPEND POSITION

TEACHER
J. Schoepflin

<u>AMOUNT</u>

Soccer

Soccer

\$2,122.3

Moved by:

Seconded:

Action (RC): A

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B. <u>Instruction – Pupils/Programs</u>

C. Support Services - Staffing

1. Move to amend the step for Blake Simis, Paraprofessional Aide at County Road School, from Step 1 to Step 2, effective November 1, 2016, as recommended by the Chief School Administrator.

Moved by:

Seconded:

Action (RC): A

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C.	Support	Services -	Staffing
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2. Move to accept the notice of resignation from Stephanie Ceccon, paraprofessional aide, at County Road School, effective November 4, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to accept the notice of resignation from Gilda Natko, paraprofessional aide, at County Road School, effective November 18, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to accept the notice of retirement from Nancy Niemira, School Secretary, at Demarest Middle School, effective January 1, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

5. Move to approve Kellie Alarcon, as a Paraprofessional Aide, Step 1, at County Road School, for the preschool classroom, effective November 16, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to approve Mary Kelly, as a paraprofessional aide, Step 1, at County Road School, for the preschool classroom, effective November 16, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

D. Support Services – Board of Education

1. Move to approve the second and final reading of the following policy, as recommended by the Chief School Administrator:

P 8454	Management of Pediculosis			
Moved by: Action (RC): A	A C K M V	Seconded: W H		

D. Support Services – Board of Education

2. Move to approve the attendance of Michael Fox, Superintendent, at the Techspo 2017 Workshop on January 26, 2017, and January 27, 2017, at a cost of \$425 for registration, with hotel, meals, and travel reimbursement as per NJOMB guidelines, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to approve the attendance of Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment, at the Techspo 2017 Workshop on January 26, 2017, and January 27, 2017, at a cost of \$425 for registration, with hotel, meals, and travel reimbursement as per NJOMB guidelines, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at County Road School for youth soccer programs on Mondays, Thursdays, and Fridays from 6:00 p.m. to 8:00 p.m. beginning December 5, 2016 through March 17, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

E. Support Services – Fiscal Management

1. Move to confirm the October 15th 2016 – 31st 2016 payroll in the amount of \$355,625.46.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to confirm the November 1st – 15th, 2016 payroll in the amount of \$382,095.99.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to approve the October 2016 in office checks in the amount of \$253,867.13 and November 2016 budget checks in the amount of \$134,355.42 as follows:

<u>Amount</u>
\$381,452.55
\$ 6,770.00
\$388, 222.55

Moved by: Seconded: Action (RC): A C K M V W H

E. Support Services - Fiscal Management

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of October 31, 2016, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded Action (RC): A C K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to acknowledge receipt of the September 30, 2016 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: Seconded Action (RC): A C K M V W H

7. Move to confirm the following budget transfers for October 2016:

From:	Account	Amount
11-000-217-106	Extraordinary Services Salaries	\$ 57,000
11-230-100-610	Basic Skills General Supplies	50
11-000-251-610	Central Services Supplies & Materials	230
11-000-261-105	Required Maintenance Secretarial Salaries	1,500
11-000-262-520	Custodial Insurance	3,600
11-000-270-161	Transportation Salaries Home/School Sp Ed	<u>10,483</u>
		\$ 72.863

E. Support Services - Fiscal Management

To:	Account	Amount
11-213-100-106	Resource Room Other Salaries Instruction	\$ 57,000
11-230-100-580	Basic Skills Other Purchased Services	50
11-000-251-340	Central Services Purchased Tech Services	230
11-000-261-340	Required Maintenance Purchased Tech Services	1,500
11-000-262-420	Custodial Cleaning, Repairs & Maintenance	2,000
11-000-266-610	Security General Supplies	1,600
11-000-270-160	Transportation Salaries Home/School Reg Ed	<u>10,483</u>
		\$ 72,863

Moved by: Seconded Action (RC): A C K M V W H

8. Move to accept the 2015-2016 Comprehensive Annual Finance Report (CAFR) and the Auditors Management Report on Administrative Findings which contain no recommendations, prepared by Nisivoccia, LLP, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 13, 2016 at 6:30 PM to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

XII. REPORTS

XIII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by: Seconded: Action (v):

B. Move to close the meeting to public discussion.

Moved by: Seconded: Action (v):

Agenda	– COW	and	Reg	ular	Me	etii	ng

Seconded:

Action (v):

XIII EXECUTIVE SESSION (if necessary)

A. Move to enter the Executive Session to discuss personnel/legal matters/nego				matters/negotiations.			
			Moved by:	Seconded:	Action (v):		
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	B.	Move to close the Executive Session and reenter the public session.					
			Moved by:	Seconded:	Action (v):		
XX.	ΔD.IC	DURNMENT					
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	A.	Move to adjo	ourn at P.M.				

Moved by: